

Town of Norfolk
Norfolk Town Board Organizational Meeting
January 12, 2023

The Norfolk Town Board held its Annual Organizational Meeting on Thursday, January 12, 2023 at 06:00 PM at the Norfolk Town Hall.

Present: Supervisor Charles Pernice, Councilman Donald Purvis, Councilwoman Jean Gang and Deputy Supervisor Richard Bump.
Not Present: Councilman Paul Paige.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said by all present.

CALL MEETING TO ORDER

Supervisor Pernice called the meeting to order.

APPROVAL OF MINUTES

The minutes of the 12/29/2022 Year End Town Board Meeting were reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

ORGANIZATIONAL ITEMS

*Appointments: The list of Annual Appointments was reviewed and approved as amended by the Town Board with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

*Meeting Dates: The schedule of Town Board 2023 Meeting dates was reviewed and approved with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

*Resolution #1 of 2023: A Resolution delegating the power and duties of administration and supervision to the Town Supervisor was reviewed and adopted with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

SUPERVISOR'S UPDATE

- none

REPORTS

*Monthly Police Report: The monthly and 2022 annual report of OIC Jose Colon was reviewed and approved as submitted with a motion by Deputy Supervisor Bump and Councilman Purvis. All in Favor – Carried

*Monthly Code Enforcement Report: The monthly report of CEO Leonard Halpern was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Building Safety Inspector Report: The monthly report of BSI Timothy Wunder was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Town Clerk Report: The monthly report of Town Clerk Jill Molnar was reviewed and approved as submitted with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor – Carried

*Monthly Dog Control Report: The monthly report of Dog Control Officer Maurice LaRock was reviewed and approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

*Monthly Highway Report: The monthly report of Highway Superintendent Peter Darabon:

- Water leak at 8359 SH 56
- Sewer plant back up and running.
 - Supervisor Pernice noted that Pete and the highway crew had quite a job to get the sewer plant cleaned out. They had to borrow Norwood's higher capacity pump. We made need to look into getting a similar piece of equipment.
 - Supervisor Pernice also noted that we also may need to look into expanding the highway garage. We have equipment that is being stored outside that should be kept inside.
- Water leak at 8361 SH 56

- Water leak at 577 River Road
- Water leak at 8744 SH 56
- Looking for the main line that ties into the mail line feeding Elm Circle and Raymondville so additional valve can be installed.
- Fuel Costs

<u>2020</u>	<u>2021</u>	<u>2022</u>
<u>\$35,189.05</u>	<u>\$49,137.34</u>	<u>\$105,525.16</u>

EXECUTIVE SESSION

*Decision to enter executive session to consider matters leading to the appointment, employment, promotion, demotion, suspension, dismissal or removal of a particular person(s) was approved with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor - Carried

ACTION ITEMS

*Decision to change Tim Wunder's job title to Code Enforcement Officer was approved with a motion by Supervisor Pernice and Deputy Supervisor Bump. All in Favor – Carried

*Rescue Squad Contract 2023: The annual contract with the Norfolk Volunteer Rescue Squad in the amount of \$1,000.00 per month was reviewed and approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Jolly Agers Contract 2023: The annual contract with the Jolly Agers in the amount of \$2,500.00 was reviewed and approved with a motion by Councilman Purvis and Councilwoman Gang. All in Favor – Carried

*Resignation of Ed Harvey from the Town of Norfolk Board of Assessment Review (BAR) was accepted with a motion by Councilwoman Gang and Deputy Supervisor Bump. All in Favor – Carried

* Appointment of Eric Molnar to the Town of Norfolk Board of Assessment Review (BAR) was approved with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor - Carried

* Resignation of Police Officer Leah Alestra from the Norfolk Police Department was accepted with a motion by Deputy Supervisor Bump and Supervisor Pernice. All in Favor – Carried.

ACTION ITEMS *(continued)*

* Contract with NN Minor Hockey for 2023 season (\$650.00) was approved with a motion by Councilman Purvis and Deputy Supervisor Bump. All in Favor - Carried

*Resolution #2 of 2023 Hold Harmless St. Lawrence County was approved with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried.

COUNCIL COMMENTS

Councilwoman Jean Gang – none
Councilman Donald Purvis – none
Councilman Richard Bump – none

APPROVAL OF BILLS

The January Abstract of Vouchers in the amount of \$57,036.67 along with 1 voucher for \$1,000 January 2023 Payment to the Norfolk Rescue Squad were reviewed and approved for payment with a motion by Councilwoman Gang and Councilman Purvis. All in Favor – Carried

PUBLIC COMMENTS

Brenda Paige inquired about where the Town Board was regarding the Memorial Park potential property exchange. There was discussion. No agreement has been reached.

Chris Paige requested that the Town donate \$5,000.00 to support the Norfolk Concert Series for the 2023 season. Motion and second by Councilwoman Gang and Councilman Purvis were made. Supervisor Pernice noted that there were no provisions made in the 2023 budget for this and all agreed to table the request until after consulting with Budget Office William Dashnaw.

Planning Board Chairperson Kate Chepeleff noted that the activities planned by the Norfolk Concert Series are not in compliance with the current Norfolk Land Use Code for a Commercial Business District. There was discussion.

Chris Paige requested that the Town provide resources to upgrade the electrical infrastructure at Memorial Park to better accommodate the Norfolk Concert Series activities as has been discussed previously. Supervisor Pernice agreed to follow up on this.

County Legislator John Burke noted the following:

- Application deadline for the 2nd round of ARPA funds that the IDA are handling is at the end of January. Non-municipalities are the target for this round of funding. Up to \$50,000.00
- The county highway department is still planning to fix the Furnace Street Bridge this year. Schedule not yet confirmed, current expectations are that it will be closed for at least a couple of months. Potential weight restrictions were inquired about. There is ongoing concern regarding the truck traffic to and from the Paper Mill and NGL Fuel Terminal and the resulting wear and tear they cause when using the Furnace Street Bridge rather than Furnace Street.

ADJOURNMENT

The meeting was adjourned with a motion by Supervisor Pernice and Deputy Supervisor Bump. All in Favor – Carried

Supervisor – Charles Pernice
Councilman – Donald Purvis
Councilwoman – Jean Gang
Councilman – Paul Paige
Councilman – Richard Bump

Dated: January 26, 2023

Jill M. Molnar – Norfolk Town Clerk